



Juanita Neighborhood Association

Board Meeting Minutes

Tuesday, September 7, 2021 - 7 - 8pm

Zoom Meeting

In attendance from the JNA Board: Doug Rough, Jennifer Salem, Rob Scarber, Leo Gilbert, Brian Magee

I. Welcome Guests - Introductions. Reading and approval of minutes from last meeting

- August meeting minutes were approved

II. Purpose Statement – Statement of our “why’s”

The members of JNA have fun creating community through activities and initiatives that improve the neighborhood and develop relationships in order to serve the residents and visitors in the Juanita Area.

1. Improve Neighborhood physically (parks, clean up, and work projects)
2. Build relationships by developing community (events, meetings, parties)
3. Provide Opportunities for the residents to get involved
4. Provide input to the City of Kirkland on issues and policy

III. Goals /Business Carried Forward– Current report of JNA’s Activities

- Student Community Service Award Winner -
- Update on Safety Projects (notes are from May meeting) - JNA was the number one project selected - the same as last year, crosswalk improvements, at 108th / Edith Moulton, just waiting for council approval.
Brian Magee: Treasurer report - checking account balance is \$5,885.68
- Social media - FB and emails. Jennifer has put up emails on the website. She has put meeting minutes on the JNA website
- Sign project (notes are from May meeting) - Dr Seuss theme/signs. Sent signs to Minuteman Press, they are reviewing for size, will create signs by EOW. Did Launa speak with any other board members about taking over the sign project? Rob will ask Launa
- Treasurer report: checking account balance is \$5,462.51.

IV. Active Transportation Plan Presentation

- May not have received a Zoom invitation (Kimberly)

V. WELCOME TO JUANITA PICNIC - SUNDAY, SEPTEMBER 12, 2021 - 1:00-4:00, JUANITA BEACH PARK

- We will begin setup at noon
- COVID concerns - Note from Doug: Given what I have seen of the COVID studies, I think we are okay for the W2J event, but my vote is to skip the indoor General meeting for September and, given UW COVID infection forecasts I have seen, likely November as well.
- Brian Magee votes in favor of holding WTJ
- Jennifer Salem
- Leo Gilbert
- Rob Scarber
- Setup: Arrive at 10:00am. Who will be there?
- 2019 W2J expenditures:

Describe Expenses	City Funds	Neighborhood Match	
-------------------	------------	--------------------	--

	2019	2020	Total City Funds	Volunteer Hours	Value Volunteer Time*	Donation	Total Neighbor Match	Total Cost of Project
Food, entertainment, games, signs, ads	\$750.00	\$0.00	\$750.00	35	\$864.15	\$0.00	\$864.15	\$1,614.15

- **Food/Beverage: Doug**

1. **Budget?** (2019 spent **\$200** at stores, received gift cards from these stores too, so total expenditure was closer to \$300-\$400) (Spent **\$355** at Papa John's, Gyro World, Jersey Mike's)
2. Grocery stores (Safeway, QFC, Fred Meyer) - Ask for 50% discount
3. Sodas, water, napkins, plastic utensils, paper plates, snacks, garbage bags
4. Restaurants: **Jersey Mikes, Papa John's**, Starbuck's, Urban Coffee, Noppakao, **Gyro-World**, Mezcal, **La Corona**, Mongolian Grill, Top Pot Donuts, Pizzaiolo, Deja Moo, Bungalow, Kathakali, Pagliacci, Emerald Garden, **Jasmine Kitchen (no response)**, Café Bahar, **Acietuno's (next year, not this year)**
5. We all need to ask restaurants if they would like to supply food (\$100 for \$200 worth), and want to advertise a coupon
6. We need serving utensils, tongs, paper, etc.
7. **If somebody coughs on the food, we must throw it out**
8. Supply masks at the beginning of the line
9. We need a large sign that says "Please wear a mask and use utensils when serving yourself food"
10. We need to receive RSVPs, limited to 120 people
11. Doug will send Rob an inventory of supplies on hand, Rob will buy the remainder

- ~~**Entertainment: Leo**~~

1. ~~**Budget?** (2019: Jana Merriam **\$300**, Daniel Mendoza **\$300**)~~
2. ~~Leo's band~~
3. ~~Gymnastics - Alpha Gymnastics~~
4. ~~Gymnastics - Northwest Aerials~~
5. ~~High school jazz - ask one of the Community Volunteer Award winners to connect with JHS?~~
6. ~~Hula hoop - Lani - Studio East~~
7. ~~Jump Rope - Hotdog Jump ropers (Helen Keller, JHS)~~
8. ~~—~~

- **Games: Rob**

1. **Budget?** (2019: **\$300** between Fred Meyer and Amazon)

- **Signs: WHO??**

1. **Budget?**

- **Ads: Minuteman Press** (2019 flyers from Minuteman Press: **\$291** total, Jennifer spent **\$33**)

1. **Budget?**
2. Doug will create flyers via Minuteman Press

- **Trash collection/removal:**

1. Garbage bags, cans? Can we use existing cans already on site?
2. We put trash in a bag, the city will pick-up the bags

- ~~**Booths: WHO?? - C.O.K. will not allow to setup other booths/tents, but they may hand out advertisements**~~

1. ~~Contact other businesses to setup their own booths. Who should we invite?~~

- ~~**Pop-up canopies:**~~

1. ~~Rob - two 10'x10' canopies~~
2. ~~—~~

- **Map of Juanita Neighborhood**

1. Rob - with push pins for attendees to mark where they live

- **Ice chests - Doug (1), Jennifer (2), Rob (1), Leo (1, Rob will pickup from Leo)**

1. And ice (Rob) - ask Safeway for Free, pickup morning of W2J

- **Leo will secure the permit for the 2022 W2J Event**

Total: \$1,779

VI. New Business

- **JNA Gmail messages:**
 1. **Stephanie Lentz - Scoop Marketplace**

JNA General Meeting - Tuesday, November 9th at Kirkland Justice Center in Totem Lake, 7pm. Should we have one? What pandemic-related changes should we make? If we have one, we'll need someone to reserve the room, and we'll need an agenda.

- Doug suggested that we have a Zoom general meeting
- Leo suggested that if the invite link is made public, then bots may try to take over the meeting

Comments from Doug: We are not having a September General meeting Sept. 13. Given what I have seen of the UW COVID infection forecasts I have seen, likely we may want to skip a November general meeting as well.

- Next JNA Board Meeting - Monday, October 4th, 7:00pm to 8:00pm
 1. Agenda?

VII. Adjournment

- **The meeting was adjourned at 8:00pm**