



Juanita Neighborhoods Association

Board Member Minutes

Monday, August 3, 2020, 7 pm

Location: Email

- I. Due to the ongoing COVID-19 pandemic, and Governor Jay Inslee's "Stay Home, Stay Healthy" order, we conducted our board meeting via email.
- II. In attendance were Doug Rough, Jennifer Salem, Rob Scarber, Brian Magee, Jim Boril, and Leo Gilbert.
- III. Following were topics that Doug asked the board to consider:

From Doug: Topics: I have told the city we are planning our Welcome event Sept. 19 and we plan to spend extra resource for social distancing.

It seems clear this year that we should have a plan to cancel the event if required or recommended to do so.

1. I don't think we should cancel the event, no matter what the maximum number of people in a gathering is at the time of the event. I think we should change what we do. The parks will still be open.
 - **DOUG:**
 - **JENNIFER:**
 - **ROB:**
 - **LEO:**
 - **BRIAN:**
 - **JIM:**
2. How should we advertise?
 - **DOUG:**
 - **JENNIFER:**
 - **ROB:**
 - **LEO:**
 - **BRIAN:**
 - **JIM:**
3. What should be our plan to let everyone know how the event will change given government proclamations?
 - **DOUG:**
 - **JENNIFER:**
 - **ROB:**
 - **LEO:**
 - **BRIAN:**
 - **JIM:**
4. Last time we decided to ask participants to bring their own chairs. What else should we ask them to bring if anything?

- **DOUG:**
 - **JENNIFER:**
 - **ROB:**
 - **LEO:**
 - **BRIAN:**
 - **JIM:**
5. How do we do food given that we are not allowed to serve it? Should we have signs suggesting distancing? Set several serving stations?
- **DOUG:**
 - **JENNIFER:**
 - **ROB:**
 - **LEO:**
 - **BRIAN:**
 - **JIM:**
6. Using the same 50% discount we ask of restaurants, what about buying gift certificates from other local businesses to give away? This is something we could actually do via social media as well. Thoughts?
- **DOUG:**
 - **JENNIFER:**
 - **ROB:**
 - **LEO:**
 - **BRIAN:**
 - **JIM:**
7. Who wants to volunteer for what?
- **DOUG:** **Restaurants, Police, Setup**
 - **JENNIFER:** **Restaurants, Social Media, emails, website update, Setup**
 - **ROB:** Hopelink, Attain Housing, Social Media, emails, website update, Setup
 - **LEO:** Supply photos and promo for entertainment for Brian, Entertainment (music, gymnastics, dance,...), Setup
 - **BRIAN:** Flyers, media preparation instead of 3rd party - \$??? vote by email before next board meeting in August
 - **JIM:**

Welcome Event Tasks:

- Setup - Doug, Rob, Jennifer, Leo
- Food- Restaurants - boxed food - Papa Murphy's, Gyro World, Jersey Mike's Doug will connect
- Food - grab 'n go foods, individual bags of chips,
- Food- Grocery stores
- Advertising
- Entertainment - increase budget, 86 games Leo; gymnastics Leo (Eastside gymnastics); dance group

• ~~Games~~

- Print flyers/coupons
- Social Media marketing
- Take Down
- Donations - for Hopelink **Rob**, Attain Housing, Mary's Place
- Invite charities to have booths setup, collect donations, haul away
- Police - **Doug** will invite
- Eastside Services
- Fire Department
- Greenways **Leo**
- Budget for Welcome Event?
- PPE, masks, gloves, hand sanitizer, sterile wipes
- Updates with health department
- Compare notes with Finn Hill?