**Juanita Neighborhood Association**

***Board Meeting Minutes***

Monday, June 5th, 2023 - 7 - 8pm

**Zoom Meeting**

In attendance from the JNA Board: Doug Rough, Jennifer Salem, Rob Scarber, Margaret Bouniol, Susan Kantor

Also in attendance: Peggy Shay, Ellie Hinnebusch

**I. Welcome Guests - Introductions.**

**II.** **Purpose Statement – Statement of our “why’s”**

*The members of JNA have fun creating community through activities and initiatives that improve the neighborhood and develop relationships in order to serve the residents and visitors in the Juanita Area.*

1.       Improve Neighborhood physically (parks, clean up, and work projects)

2.       Build relationships by developing community (events, meetings, parties)

3.       Provide Opportunities for the residents to get involved

4.       Provide input to the City of Kirkland on issues and policy

**III. Approve May Board and Meeting minutes –**

* **Community Volunteer Award** – Ellie Hinnebusch. Senior at JHS, going to Whitworth next year, track and field, for Kinesiology, pediatric therapist. ASB freshman. Plan assemblies, school dances, cultural events. School clubs – inspired to start a club for Freshmen – interests, she pairs them with an upperclassman ‘buddy’. Volunteers for AAPI senior cabinet/national honors society. Young Life – leader for troop of 8th graders, 3 years running. Over 600 hours planning fun clubs for Young Life. Planned smaller youth events in Juanita community. Almost every activity involves kids. Volunteers for 3rd graders, life guard, swim instructor. Family started non-profit ‘Peg’s Comfort Bags’ for cancer patients on first chemo treatment. Doug invited Ellie and her friends to attend the Welcome To Juanita Picnic.
* **More planning for Welcome event Sept. 16 especially how to advertise. Doug helped answer Margaret’s questions about filling out the Picnic application**. **Arts & Crafts** – we have never done this. **Water Balloon toss** – no. Doug described the **lawn games** we usually provide. Also board games. **High risk activities** – none (like a bouncy tent). **Hired volunteer entertainment** – name and website (24 Madison, Singing In The Rain). **Banner on site**. **Food delivered by restaurant**. Food is catered. Vendors allowed to bring 10’x10’ tents, weighted with 25#/leg. Signage hung somewhere around the shelters. **How many to attend?** 76 - 100. **Hours?** Setup at 11am, event 12-3, breakdown until 4:00. Margaret will ask Nicci about how early we can put up signs advertising the event. Doug thinks it’s a week ahead. **We voted to get quotes for more yard signs**, need to format them for both venues, and different dates/signs. Rob will ask Happy Print. Doug has 4 signs, Jennifer has meeting signs in her garage. **Special Requests**- do we need city staff? No. We will invite the KPD and KFD. Susan will ask the ice cream truck in her neighborhood to do a drive by. Jennifer said there is someone in her neighborhood who does something with food trucks. **Waste Management** – how many bags and bins? Parks assistance? – yes, to check on water and electricity. Margaret can sign the application as a board member. Doug says the city’s insurance covers all board members. **Advertising** – Susan’s husband works for Facebook; she’ll ask about free advertising with FB. Doug will send all of us the flyer for last year. **Doug will also send a photo of what the Welcome To Juanita sign (yard sign)** looks like so Rob can mock it up in Canva. Also, on the JNA website. City news page. The JNA mailing list. Nextdoor. **Restaurants:** Gyro World, Jersey Mike’s, Papa John’s, La Corona, Great China. **Flyers** – 1000 each – thicker card stock, $140 or less. Has coupons on the back too. **Rob will be prepared with expenditures from years past** so we can decide how much to spend this year. **Susan asked about carnival type entertainment**, like balloon animals, face painting, magicians, clowns, dog Olympics **IF ANYBODY WANTS TO CONTACT ENTERTAINERS BETWEEN NOW AND AUGUST, PLEASE DO SO. Inventory of plates, napkins, and utensils – Doug thinks he has plenty – Everybody, please inventory what you have and let us know at the August board meeting.**
* **Note:** No meetings in July
* **Are we putting up lights at J Village?** Rob will drop off the lights this week.
* **Are we organizing a cleanup?**
* **Ideas for September General Meeting**--when do we go back to in-person meetings? **Presentations.** Doug will add JPP to the general meeting. **Margaret – KAN,** asked Leo if he minds having a partner at the meetings, we voted that yes, Margaret can be a co-representative. Margaret said there is currently no city staff assigned to the Juanita piece of the Comprehensive Plan.

**IV.** **Goals /Business Carried Forward –** Current report of JNA’s Activities

* **Next JNA Board Meeting** - (Zoom) Monday, August 7th, 2023 at 7:00pm.
* **Next JNA General Meeting** – (Zoom) Monday, September 11th, 2023 at 7:00pm.

**VI. Adjournment -** The meeting was adjourned at 8:38pm.